

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Director

SUBJECT: Schedule Date for Applicant Interviews/Appointments for
Planning Commission Vacancies

DATE: November 21, 2006

Needs: For the City Council to consider setting the date for interviews of candidates for filling vacancies on the Planning Commission.

Facts:

1. The Commission consists of seven (7) regular appointed members who are each assigned in staggered three year terms.
2. Two of the Commissioners' terms will expire December 31, 2006. The seats are currently occupied by Ron Johnson, who is completing a term vacated by Eric Mattke in May 2006, and John Hamon.
3. A recruitment notice for the Planning Commission vacancies was placed in local newspapers and posted on the City's website. The application deadline was November 17, 2006. Due to the timing of this report, staff will provide a final listing of applicants at your November 21st meeting.

Policy
Reference:

Adopted Council policies regarding advisory bodies

Options:

- a. Set Wednesday, December 13, 2006 at 7:00 PM as the date for interviewing applicants and making appointments to the Planning Commission.
- b. Set Thursday, December 14, 2006 at 7:00 PM as the date for interviewing applicants and making appointments to the Planning Commission.
- c. Amend, modify, or reject the above options.